

AGENDA

Meeting: Standards Committee
Place: Kennet Room - Wiltshire Council Offices, County Hall, Trowbridge
Date: Wednesday 26 September 2018
Time: 2.00 pm

Please direct any enquiries on this Agenda to Kieran Elliott, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718504 or email kieran.elliott@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

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Membership:

Cllr Derek Brown OBE	Cllr Paul Oatway QPM (Chairman)
Cllr Allison Bucknell	Cllr Fred Westmoreland
Cllr Ernie Clark	Cllr Stuart Wheeler
Cllr Peter Evans	Mr Richard Baxter (non-voting)
Cllr Peter Fuller	Mr Philip Gill MBE (non-voting)
Cllr Howard Greenman (Vice-Chairman)	Mr Michael Lockhart (non-voting)
Cllr Ruth Hopkinson	Miss Pam Turner (non-voting)
Cllr Bob Jones MBE	

Substitutes:

Cllr Richard Britton	Cllr Peter Hutton
Cllr Trevor Carbin	Cllr George Jeans
Cllr Sue Evans	Cllr Gordon King
Cllr Nick Fogg MBE	Cllr Brian Mathew
Cllr Chris Hurst	Cllr Graham Wright

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

AGENDA

Part 1

Items to be considered when the meeting is open to the public

1 **Apologies**

To receive any apologies or substitutions for the meeting.

2 **Minutes** (*Pages 7 - 10*)

To confirm the minutes of the meeting held on 20 June 2018.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

To receive any announcements through the Chair:

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on 19 September 2018 in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on 21 September 2018. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

- 6 **Status Report on Code of Conduct Complaints** *(Pages 11 - 16)*
To receive a report from the Monitoring Officer.
- 7 **Local Government and Social Care Ombudsman Complaint** *(Pages 17 - 48)*
To inform the Standards Committee of the findings and recommendations in the report of the Local Government and Social Care Ombudsman (“the Ombudsman”) published on the 27 April 2018 and to note the Council’s response.
- 8 **Local Government Ombudsman's Annual Review Letter 2017 - 2018** *(Pages 49 - 56)*
To receive a report from the Monitoring Officer.
- 9 **Code of Conduct Training Update** *(Pages 57 - 62)*
To receive a report from the Monitoring Officer.
- 10 **Recommendations from the Constitution Focus Group** *(Pages 63 - 138)*
To receive recommendations from the Constitution Focus Group.

(Appendix 2 – Revised Part 4 – Pages 79-110)
(Appendix 3 – Existing Protocol 1 – Pages 111-122)
(Appendix 4 – Revised Protocol 1 – Pages 123-134)
(Appendix 5 – Revised Part 11A – Pages 135-138)
- 11 **Constitutional Change: Adoption of procedures and fees in relation to the Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018** *(Pages 139 - 180)*
To note the report to the Licensing Committee, which includes consequential constitutional changes.
- 12 **Briefing: R (Harvey) v Ledbury Town Council** *(Pages 181 - 184)*
A briefing note from the Monitoring Officer is attached.
- 13 **Urgent Items**
Any other items of business, which the Chairman agrees to consider as a matter of urgency

Part II

Item(s) during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed